**GUIDE TO COMPOSE A CLIENT CONSENT FORM**

A client consent form is required if researchers use privately owned animals for research purposes or teaching. The owner should sign the consent form. The IACUC must review and approve the “client consent form” prior to the investigators obtaining the client’s consent and this form must be submitted together with the Animal Utilization Protocol (AUP). Once completed by the client, one copy of form should be kept in the patient file, if it is a patient of the hospital, and the original kept with the researcher.

The following information should be included in the form:

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| ☐ | Department and Faculty that will be conducting the study.  |
| ☐ | Title of the study, period of study.  |
| ☐ | Description of the purpose of the study and benefits |
| ☐ | The study is being carried out by ‘name of the investigator’, or if a student, it needs to state that they are under supervision of the primary / principal investigator.  |
| ☐ | Description in detail of the procedures that will be performed on the animals |
| ☐ | Describe the risks, if any, to the animal or client.  |
| ☐ | Indication if there will be, or if there will not be, compensation in case of problems resulting from the study.  |
| ☐ | Costs that will be incurred by the client, if any, and agreement to the commitment requirement of follow- ups for participating in the study.  |
| ☐ | Information that participation is voluntary and that they may withdraw anytime.  |
| ☐ | Details of likely problems, symptoms that the investigator or the attending veterinarian needs to be notified, should be included. Also the phone number of the contact person if there are problems, (PI or co-investigator, not student), including a phone number, for the attending veterinarian.  |
| ☐ | Offer the availability of results for the individual animal, and further advice on plans or treatment, if so required by the owner.  |
| ☐ | The IACUC phone number (603-89471244) should be provided as an additional contact for questions or concerns. |
| ☐ | A line for investigator and client signatures and dates.  |